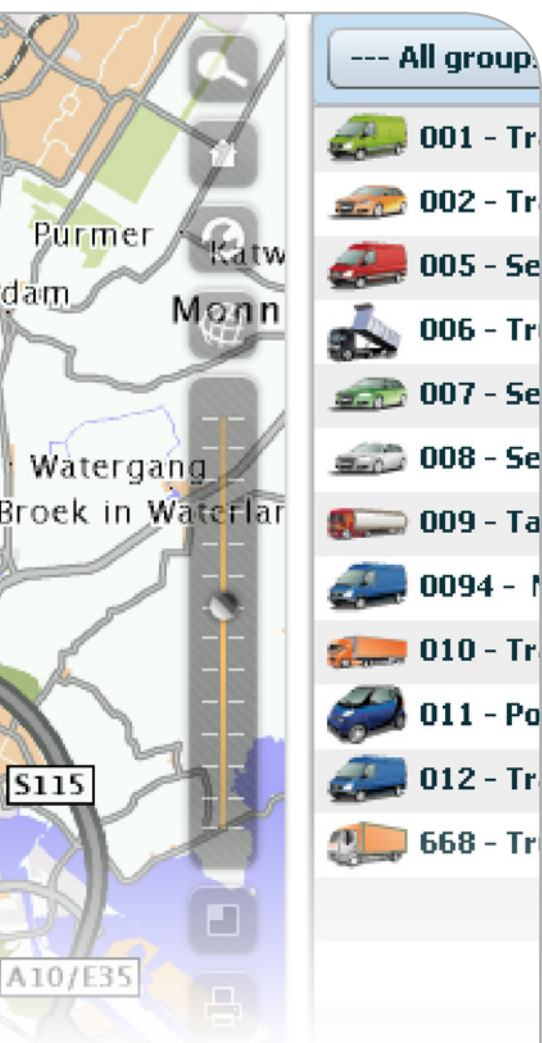


# TomTom WEBFLEET 2.13

Reseller release note 2011-10-27

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With the new features introduced to TomTom WEBFLEET 2.13 you can get a better grip of your vehicle costs and improve the operational efficiency of your fleet. In addition to the monitoring of fuel usage, you can now observe maintenance intervals and keep the vehicles' value.

**Maintenance schedule:** TomTom WEBFLEET has introduced the possibility to configure planned maintenance intervals.


**Maintenance tasks:** TomTom WEBFLEET will alert dispatchers on pending maintenance tasks for the whole fleet.





# Configuration of maintenance schedules for single vehicles

You can create, edit and delete vehicle maintenance tasks that will be monitored by TomTom WEBFLEET.

 **0094 - M12 - Van**

**Vehicle details** | **Groups** | **Maintenance**

 Create, edit, copy and delete maintenance tasks. You will be notified by WEBFLEET with a dedicated icon showing a tool as soon as a task is due. Find detailed information for that task in the list of Maintenance tasks. Select a task and click Copy to copy a task to another vehicle, group of vehicles or all vehicles within your WEBFLEET account.


Type	Maintenance task	Last executed	Scheduled for	Rule
	Replace air filter		75000 km	At 75,000 km
	change to summer/winter tires	10/04/2011 12344 km	17/10/2011	At Oct 17, 2011
	Check lights	18/03/2011 11891 km	17/10/2011	Every 6 months
	Change the oil		12/10/2011 30000 km	Every 30,000 km or every 12 months after completion

**Close****New****Edit****Copy****Delete**

To view the maintenance schedule of a vehicle, select the vehicle in the map or in the details panel on the right. In the details panel under "Maintenance tasks", click "Create". You can also find the "Maintenance" tab in the "Vehicle details". Click "New" to create a new maintenance task for the selected vehicle.

**New maintenance**

**Maintenance task:**


 Oil

**Description:**

Change the oil

Change the oil

**First scheduled for**

12/10/2011  or at vehicle mileage 30000 km

**Maintenance task rule**

Every 12 month or every 30000 km

☒ Task repeats when it is marked as completed

☐ Task repeats in a fixed time or distance interval

**Reminder**

5 days or 2000 km before planned maintenance

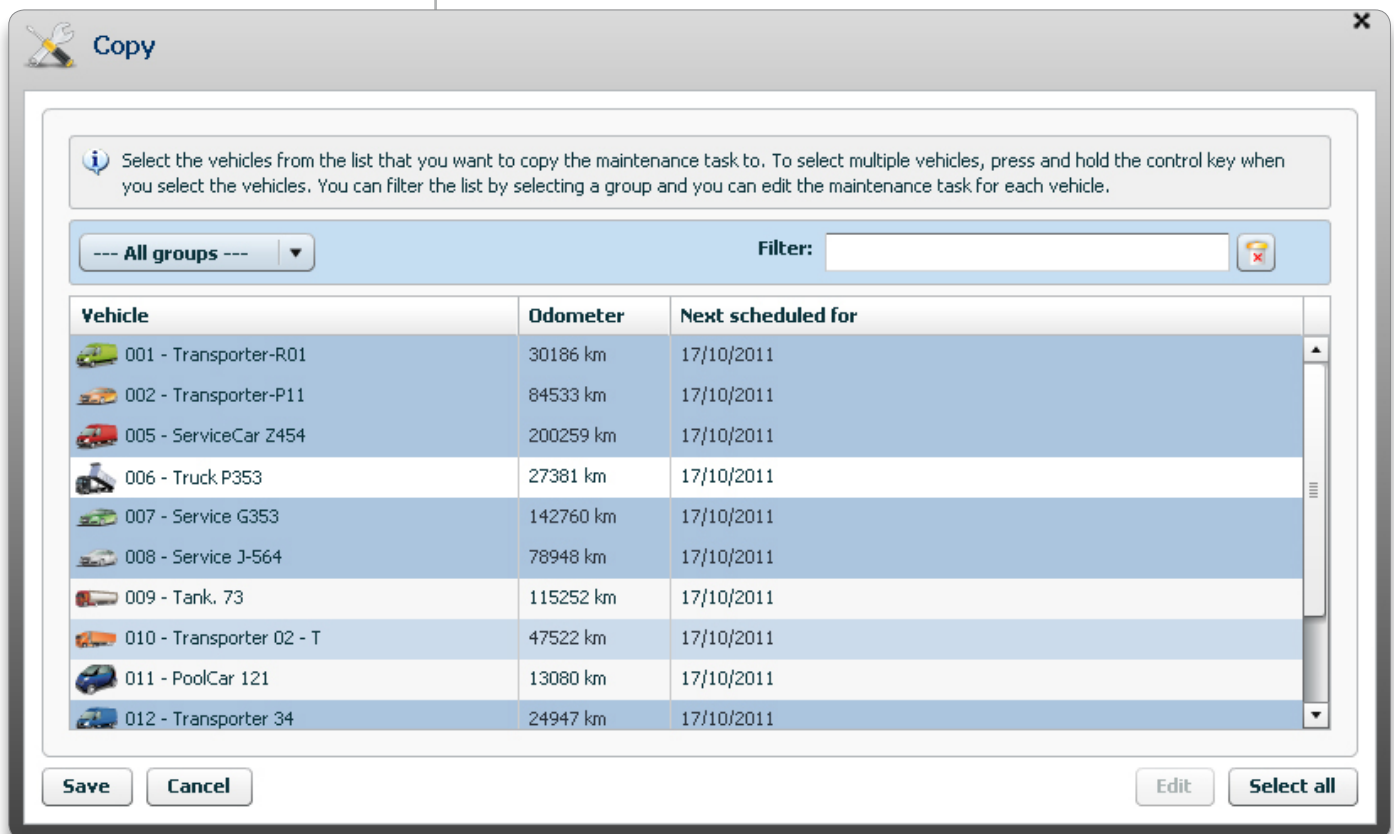
**Save** **Cancel**

Specify relevant information for the maintenance task that you want to create:

- Icon for the maintenance task – TomTom WEBFLEET offers a wide range of icons for maintenance work to select from.
- Name of the maintenance task – When you start entering a name, WEBFLEET automatically provides a list of maintenance tasks that match the entered text. You can select a task from the list. If you enter a new task, it will be added to the list after you have saved your maintenance task.
- Description of the maintenance task.
- Date or vehicle mileage for the first occurrence.
- Rules defining that the task shall be carried out only once or repeated in a time or distance interval that is fixed or that is dependant on the mileage or date the task was carried out the latest.
- A reminder that appears at the indicated period or distance before planned maintenance.

## Copy maintenance tasks to multiple vehicles

You can copy a scheduled maintenance task to another vehicle or group of vehicles. Select the maintenance task that you want to copy in the "Maintenance" tab and click "Copy".



Select the vehicles from the list that you want to copy the maintenance task to. To select multiple vehicles, press and hold the control key when you select the vehicles. You can filter the list by selecting a group and you can edit the maintenance task for each vehicle.

# Monitor maintenance tasks for the whole fleet

Once a scheduled maintenance task has been created, it will be monitored by WEBFLEET. You will be alerted by a coloured tool icon displayed at the top right of the main menu, when the task is to be carried out.



The screenshot shows the TomTom Maintenance interface. At the top, there's a navigation bar with 'Maintenance' selected. Below it, there are filters for 'All groups', 'All vehicles', and 'All open tasks'. The main table lists maintenance tasks with columns: Type, Remaining, Scheduled for, Vehicle, and Maintenance task. The table contains several rows of tasks, including 'Change the oil' and 'Check lights'. On the right side, there's a sidebar with 'Planned main' and 'Last executed' sections.

Type	Remaining	Scheduled for	Vehicle	Maintenance task
	since 4618 km	10/10/2011 30000 km	0094 - M12 - Van	Change the oil
	0 days 19894 km	10/10/2011 20000 km	013 - St5 9100	Change the oil
	7 days	17/10/2011	0094 - M12 - Van	Check lights
	7 days	17/10/2011	0094 - M12 - Van	change to summer/winter tires
	7 days	17/10/2011	012 - Transporter 34	change to summer/winter tires
	7 days	17/10/2011	010 - Transporter 02 - T	change to summer/winter tires
	7 days	17/10/2011	008 - Service J-564	change to summer/winter tires

Click the coloured tool icon or "More..." in the main menu and select "Maintenance" from the list to show a list of all due and overdue maintenance tasks for your vehicle fleet. You can filter the list on vehicle groups, single vehicles, and open, overdue and completed maintenance tasks.

An icon indicates the status of the maintenance task:

- Read or unread – Maintenance tasks can be marked as read. Additionally, the date when the task was read and the WEBFLEET username of the user will be attached.
- In the near future or overdue – When task is about to be carried out or overdue, you can inform the driver by sending a message.
- Open or completed – When a task has been completed it should be marked as completed in WEBFLEET. The date when the maintenance task was completed and the username of the WEBFLEET user are logged.